

OFFICE OF THE COMPTROLLER



27 August 1979



Jim:

Thanks. I just received your 23 August memorandum on our Pay Act understanding.

It is right on the mark.



Deputy Comptroller

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The Director of Central Intelligence

Washington, D.C. 20505

Resource Management Staff

DCI/RM 79-1763

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23 August 1979

MEMORANDUM FOR:

[REDACTED]
Deputy Comptroller, CIA

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FROM:

[REDACTED]
Director, Program and Budget Office

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SUBJECT:

October 79 Pay Raise

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[REDACTED]

1. The purpose of this memorandum is to confirm our agreement concerning CIA's treatment of the October 79 pay raise. Although our Data Call expressly stated that the upcoming pay raise was to be included in each decision package, I understand the difficulty this poses for the Agency. (You were forced to provide budget instructions based on our Program Guidance, and have already received submissions from the Directorates.)

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2. As we agreed, we will accept the submissions with the October 79 pay raise reflected separately. [REDACTED] will work together to include the pay data into our automated budget data files at the decision package level, treating the pay raise as an update. We will then provide you with hard-copy sheets showing data changes. Data Support Group has requested that we explore the possibility of a tape-to-tape update. I have agreed that they should be free to explore that possibility with [REDACTED]

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3. I hope this exception eases the burden somewhat. On a longer-range basis, I am asking our people to put together a Budget Manual which can be used from year to year and which will help standardize our procedures. If you have any ideas along these lines I would be pleased to have them.

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All portions of this
memorandum are UNCLASSIFIED